Sectoral Social Dialogue Committee
Contract Catering

Minutes of the Working Group meeting
Brussels, 10 September 2009

Present:

FERCO:

	FERCO	Marie-Christine LEFEBVRE
UK	BHA	John DYSON
Portugal	AHRESP	Maria Helena DA CRUZ SERRA PIRES
Hungary	VIMOSZ	Lajos BÖRÖCZ
Spain	FEADRS	Ivan LUDENA PEREZ-HIGUERAS
Italy	SODEXO	Raffaele DELL'ACQUA

EFFAT:	EFFAT	Kerstin HOWALD
France	FGTA-FO	Rafael NEDZYNSKI
Italy	FISASCAT-CISL	Alfredo MAGNIFICO

Commission:
Elisabeth AUFHEIMER, DG EMPL F1

1. Welcoming of participants

The meeting is chaired by Ms Aufheimer. She welcomes the participants and the interpreters and reads out the agenda.

2. Adoption of the agenda and approval of the minutes of the working group meeting held on 7 May

The agenda and the minutes are approved.

After a "tour de table", Ms Lefebvre (FERCO) explains briefly the state of affairs concerning the "European Guide to Good Practice for Food Hygiene in the Contract Catering Sector". FERCO has drafted the guide. Now it needs to be recognized by the 27 Member States. Delegates from 6 Member States have been nominated to assess the FERCO Guide. Hopefully by the beginning of 2010 a first report should be available.

3. Presentation of the results of the consultation of EFFAT's members on the project

EFFAT has sent out a questionnaire on what already exists in the Member States, how a training tool should be structured, which form it should take, etc. Up to now, EFFAT has not received any written response. Working Group participants will give reports for the situation

in their countries. At the plenary meeting which will take place on 6 October, there will certainly be more feedback.

4. Presentation of the results of the consultation of FERCO's members on the project

FERCO has sent a similar questionnaire to its affiliates. Portugal, Spain, Italy and Hungary are interested in having a European training tool. The affiliates from the other Member States did not react or answered that they had sufficient training material.

5. Presentation of existing training tools identified by FERCO and EFFAT

Ms Lefebvre (FERCO) makes reference to already existing training tools in the Netherlands, in Ireland and in the United Kingdom which are all protected by copyright and are therefore not available for free. Since the Dutch manual has been developed within the frame of the social dialogue, it would be possible to ask the Dutch social partners for using it as a basis for the work on a European training tool. It should be developed in an electronic form; the use of paper would be too expensive and too difficult to handle in case adaptations were to be necessary.

Mr John Dyson (BHA- British Hospitality Association) presents the British training manual via the website: http://www.cocoms.co.uk

Ms Maria Helena da Cruz Serra PIRES (AHRESP) presents a Portuguese training tool on CD-Rom which was developed by a Portuguese enterprise and financed by the ESF.

6. Discussion on the content and the design of the training manual

Mr Nedzynski (FGTA-FO) stresses the fact that there exist different target groups, managers and – sometimes illiterate - workers. He is in favour of a basic training manual as simple as possible. All the participants agree.

Ms Lefebvre (FERCO) insists upon an electronic version (i.e. using power point pictures "what to do", "what not to do"), which could be put on the joint website. EFFAT agrees.

Funding possibilities are briefly discussed. The next deadline for social dialogue projects will be in March 2010.

7. Preparation of a proposal for the Social Dialogue Committee meeting on 6 October

FERCO will prepare a skeleton version of a training manual which will be presented at the plenary meeting.

8. Miscellaneous -

9. Conclusions and end of the meeting

The chair summarizes the decisions taken, thanks all the participants and the interpreters and closes the meeting.