**EUROPEAN COMMISSION**
Directorate-General for International Cooperation and Development

DEVCO F – Asia, Central Asia, Middle East/Gulf and Pacific

Director

Brussels, 17 July 2018

NOTE FOR THE ATTENTION OF THE
HEADS OF DELEGATIONS AND HEADS OF COOPERATION
OF THE OPSYS PILOT DELEGATIONS[1]

**Subject:     First OPSYS production release - Call for action**

I am pleased to inform you that in my capacity of Chairman of the Project Steering Committee for OPSYS Track 1 – Results and Monitoring, I have given my approval to launch the first OPSYS release - allowing us to monitor and capture the results of our interventions[2] - in production. For the moment this capability applies to grants in direct management and to service contracts.

I invite you to share this message with your operational managers and implementing partners.

In practical terms, you should use this first OPSYS release:

- For <u>ongoing</u> interventions, to encode <u>actual results</u>. However, this applies only to interventions with an EU contribution below 750,000 EUR, as the ones above this threshold will be encoded through the results reporting exercise recently launched by the Director General (Ares(2018)3440427). All information captured by the results reporting exercise of this year will be imported into OPSYS for all future exercises;

- For <u>new</u> interventions, to encode <u>logframes</u> and <u>actual results</u> (by operational managers and implementing partners). Operational managers will be able to review them (i.e. approve, reject, or ask for modifications).

Please note that your reporting obligations for the 2018 reporting exercise remain unchanged.

Colleagues in the pilot Delegations will be supported by dedicated helpdesks, available

- at EuropeAid-APPLICATION-SUPPORT@ec.europa.eu for DEVCO EUDs and HQ units;
- at NEAR-APPLICATION-SUPPORT@ec.europa.eu for NEAR EUDs and HQ units.

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[1] Delegations to Turkey, Morocco, Ukraine, Bosnia and Herzegovina, Brazil, Thailand, Burkina Faso, Pakistan, Malawi, India, China.

[2] "Intervention" is the new operational concept that is central to OPSYS and that has been agreed by the Managements of DEVCO, NEAR and FPI as per management note ARES(2018)1314563

Training materials and guidance are available in the OPSYS tool itself, but also in specific documentation repositories:

- for operational managers:
https://webgate.ec.europa.eu/fpfis/wikis/display/RelexInternalWiki/My+Workplace

- for implementing partners:
https://webgate.ec.europa.eu/fpfis/wikis/display/devcoiskb/Welcome+to+the+portal

This call for action is particularly important in light of the fact that monitoring of EU-funded interventions and future results reporting exercises will be conducted through OPSYS as from 2019. Your Delegation therefore will have the opportunity to use it ahead of others, get familiar with it and suggest improvements to us in terms of usability and user-friendliness. I would like to express my gratitude for your willingness to be one of the 11 OPSYS pilot Delegations.

Finally, I would like to invite you to appoint an OPSYS focal point who will act as a multiplier within your Delegation for the purpose of future OPSYS-related change management activities. Please communicate his/her name(s) to us via the functional mailbox EuropeAid-OPSYS-USER-SUPPORT-COMMUNICATION@ec.europa.eu by 17th September 2018.

The OPSYS teams remain available for further support via the above mentioned functional mailbox.


Pierre AMILHAT



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Electronically signed on 17/07/2018 17:29 (UTC+02) in accordance with article 4.2 (Validity of electronic documents) of Commission Decision 2004/563

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