

Summary of the EVAL Releases 1.2.1.3 and 1.2.1.4

Release date 12/06/2017

Releases 1.2.1.3 and 1.2.1.4 of EVAL offer several improvements for the users. Please find below a description of the major changes. Up-to-date [user manuals](#) and [e-learning videos](#) are available in the DEVCO Application Knowledge Base (for [internal users](#) and [contractors](#)).


1. Easier access to consultation and extended consultation rights for internal users

Access to information relevant to project managers – such as conclusions, recommendations, lessons learned from the evaluations – is now granted to all the staff of DG DEVCO and DG NEAR¹.

The finalised "Terms of Reference" (ToR) documents of all evaluations (ongoing or completed) can now be downloaded as follows:

- a) Access the Evaluation library tab of the evaluation for which you wish to consult the ToR;
- b) Download the ToR document by clicking on the PDF icon:

The screenshot shows the EVAL system interface. At the top, there is a search bar and navigation tabs: 'SEARCH', 'IT/METHODO HELP', and '2017-M-121 - test SAT EVAL 1.2.1.3 xxx1'. Below this, there are fields for 'Level of evaluation', 'Type of evaluation', 'Managed by', and 'Evaluation phase'. A progress bar shows the current phase as 'ToR' (orange), with other phases like 'Contract', 'Inception', 'Desk', 'Field', 'Synthesis', 'QA', and 'FU' in various colors. The 'Evaluation library' tab is selected, and a table titled 'List of documents of the evaluation' is displayed. The table has columns for 'Phase', 'Select', 'PT', 'Title', 'Version', 'Category', 'Date - accepted version', 'Updated date', and 'Author'. A red arrow points to a PDF icon in the 'PT' column of the first row, which contains the text 'test TOR for consult peo... 1'.

Phase	Select	PT	Title	Version	Category	Date - accepted version	Updated date	Author
ToR	<input type="checkbox"/>		test TOR for consult peo...	1	ToR	27/04/2017	27/04/2017	Delphine SZKUDLARSKI

¹ "CONSULTATION" permissions in the EVAL module are updated monthly. New staff or staff who changed position during the month can contact [DEVCO](#) or [NEAR APPLICATION SUPPORT](#) in order to ask CONSULTATION permission, on the date when their position becomes effective.

2. Increased flexibility in choosing whether to skip / unskip the Desk and/or Field phases

Evaluation Managers can now skip or unskip the Desk/Field phases as follows:

- You can decide to skip or unskip the Desk or Field phase until the previous phase (Inception or Desk) is finalised.

To skip a phase, tick the dedicated checkbox as illustrated below:

Evaluation schedule* ⓘ		Skip
Start preparatory phase	04/05/2017	<input type="checkbox"/>
Terms of reference	04/05/2017	<input type="checkbox"/>
Contract signature	04/05/2017	<input type="checkbox"/>
Inception report	04/05/2017	<input type="checkbox"/>
Desk report	04/05/2017	<input type="checkbox"/>
Field report	29/09/2018	<input checked="" type="checkbox"/>
Synthesis report	29/10/2018	<input type="checkbox"/>
Quality Assessment	29/11/2018	<input type="checkbox"/>
Follow-up	29/12/2018	<input type="checkbox"/>
Follow-up (year + 1)	29/12/2019	<input type="checkbox"/>

To unskip a phase, please leave the checkbox unticked:

Evaluation schedule* ⓘ		Skip
Start preparatory phase	04/05/2017	<input type="checkbox"/>
Terms of reference	04/05/2017	<input type="checkbox"/>
Contract signature	04/05/2017	<input type="checkbox"/>
Inception report	04/05/2017	<input type="checkbox"/>
Desk report	04/05/2017	<input type="checkbox"/>
Field report	29/09/2018	<input checked="" type="checkbox"/>
Synthesis report	29/10/2018	<input type="checkbox"/>
Quality Assessment	29/11/2018	<input type="checkbox"/>
Follow-up	29/12/2018	<input type="checkbox"/>
Follow-up (year + 1)	29/12/2019	<input type="checkbox"/>

- If you skipped the Desk phase, you can still decide to skip the Field phase before the Inception phase is finalised.