



European Federation of Food, Agriculture  
and Tourism Trade Unions

**HOTREC**  
Hotels, Restaurants & Cafés in Europe

D-0109-026-ISM

**SECTORAL SOCIAL DIALOGUE HORECA**  
**Steering Committee Meeting**  
**13 February 2009**

Preparatory Meeting for EFFAT on EFFAT premises 9:00 – 10:45  
Preparatory Meeting for HOTREC on HOTREC premises 9:30 – 10:45

**Common Meeting**  
**EFFAT premises**  
**Rue du Fossé-aux-Loups, 38, B-1000 Brussels**  
**11.00 am - 4.00 pm**

**DRAFT AGENDA**

1. Approval of the agenda
2. Approval of the minutes of the SSD Steering Committee meeting of 18 November 2008
3. Skills and Qualification Passport
  - State of play
  - Application for EU funding under the social dialogue Budget line 2009
  - Status of contacts with other sectors and organisations on skills and qualifications
4. Undeclared work / Illegal working practices
  - State of play/future steps
  - Rockwool Foundation - possible collaboration?
5. Review of social dialogue
  - “Communication on 10 years of Social Dialogue”, update by the Commission
  - Liaison Forum meeting on 20 February 2009, further information by the Commission
  - Seminar - review social dialogue, meeting on 22 April 2009, further information by the Commission
6. Third party violence at the work place
  - State of play
  - Further information by the Commission

7. Legislative developments in social matters, update by the Commission
  - a. Working time Directive
  - b. European Works Councils
  - c. Immigration policy
  - d. Discrimination related issues
  - e. Others
8. Developments in tourism matters, update by the Commission
9. Miscellaneous
10. Next meetings in 2009

19 May 2009	SSD Steering Committee
15 June 2009	SSD Plenary
16 September 2009	SSD Steering Committee
13 November 2009	SSD Steering Committee
1 December 2009	SSD Plenary

Special meetings:

- 29-30 January 2009: DG EMPL study on “Comprehensive analysis of skill needs in the European Union in the hospitality sector”: Follow up of the meeting
- 10-11 June 2009: Conference Czech EU Presidency: “Tourism Industry: Employment and Labour Market Challenges“ Czech Republic, Prague