

**EFFAT-FoodServiceEurope Social Dialogue Committee
for the European Contract Catering Sector
Steering Committee Meeting**

Brussels, 19 February 2019

1 pm – 5 pm

*FoodServiceEurope
Rue du Collège 27
1050 Bruxelles*

Draft Minutes

1. Adoption of the agenda and adoption of the minutes of the Steering Committee of 7 June 2018

- The agenda and minutes were adopted as proposed.
- It was noted the minutes of the Plenary meeting of September 2018 had been drafted by FoodServiceEurope and were under review by EFFAT. They will be shared with the Commission and Members of the social partners ahead of the next Plenary Meeting.

fi Action: EFFAT to review draft minutes of the 2018 Plenary Meeting and FoodServiceEurope and EFFAT to share the final version with the Commission.

2. Update of the EFFAT-FoodServiceEurope “Guide to the economically most advantageous offer in contract catering” in line with the new EU Public Procurement legislation

- The EFFAT and FoodServiceEurope Secretariats reported on the outcome of the third meeting of the Project Steering Committee of 18 September 2018 and of the progress made towards finalization of the updated guide in the meeting scheduled for 20 February 2019.
- It was agreed the date of the conference to present the updated Guide should coincide with the Plenary meeting of our social dialogue in order to allow more members to participate. It was thus agreed the date to be proposed to the PSC should be 18 September 2019.
- A question was raised regarding the financing of the travel costs in case of project meeting adjacent to the Sectoral Social Dialogue Meeting and it was agreed the Commission would confirm the rules applicable.
- A discussion also took place on how to plan for the events to be organized at national level and whether we would have sufficient time from now until the end of the year to address the finalization of the guide, website, the conference in Brussels and the national events. It was agreed the Secretariats and the PSC would work towards that objective, but the Commission was asked to confirm whether an extension of the duration of the project would be possible and on what conditions.

fi Actions: EFFAT and FoodServiceEurope Secretariats to continue work with the PSC as agreed. Commission to confirm rules applicable to financing of travel costs of two different but adjacent meetings and regarding possibilities for prolonging the duration of the Project agreed [action completed].

3. European Alliance for Apprenticeships (EAfA)

- A presentation was made by Sodexo on the pilot project on the mobility of apprenticeships that has been undertaken by the company. The intention would be to use this experience to encourage business units to take the project forward and expand in terms of the number of apprentices that go abroad, and the number of countries covered. The presentation was followed by an active discussion.
- The project was ongoing and the outcome was not yet possible to ascertain but the initial feedback was very positive. While this was generally perceived as a great opportunity to develop the skills of apprentices, the project revealed the difficulties in terms of logistics, administrative burden and financial costs that these initiatives still have, given the overall legislative framework.
- It was agreed it would be interesting to share the outcome of this pilot project at the next Plenary meeting and for Sodexo to consider internally whether this could be the basis for a broader pledge to the EAfA.
- A discussion also took place on the best way to identify other best practice examples to be shared during the Plenary meeting to encourage members to provide high-quality apprenticeship positions. It was suggested Trivalor might also be invited to present their pledge at the Plenary meeting.

Actions:

- fi* Mr Delamotte to liaise internally within Sodexo to have a presentation of the pilot project on apprenticeships at the Plenary meeting.
- fi* FoodServiceEurope Secretariat to invite Trivalor to share during the Plenary meeting their pledge to the EAFA.

4. Fight against sexual harassment

- EFFAT reported on progress of the project "Fighting sexual harassment and violence at work" and signature of the Grant Agreement at the beginning of the year. It was noted FoodServiceEurope had finally taken part as co-applicant rather than just as associate and that this would have an implication on the type of engagement expected. Notwithstanding, the main input from FoodServiceEurope would in any case remain the support in gathering best practice examples.
- fi* **Actions:** EFFAT to keep FoodServiceEurope engaged in the project and FoodServiceEurope to support in the gathering of best practice examples.

5. Challenges of digitalization

- A discussion took place on the challenges of digitalization and whether there could be any room for cooperation. It was noted things are moving very quickly in this area and many organizations are currently looking into the impact on work of future developments.
- It was noted that within the broader food services sector, digitalization is more likely to affect contract catering than small restaurants for example and this could be an angle to approach the issue.
- A discussion took place on whether a summary of the various reports on this issue that are being published could be relevant for the Plenary.
- fi* **Action:** FoodServiceEurope to consider whether a presentation on digitalization could be relevant for the Plenary and to put forward suggestions to the Steering Committee.

6. Plenary meeting 2019

- The agenda for the Plenary meeting was discussed throughout the meeting as outlined above.

7. Other items on the work programme 2019

- EFFAT mentioned there is an ongoing Trade Unions' project on outsourcing that may be of interest for this sectoral social dialogue as well. It is meant to address procurement processes and their impact on workers' rights, notably under the rules on the transfer of undertakings.

fi Action: EFFAT to keep FoodServiceEurope informed about outcome of this project on outsourcing.