



EUROPEAN RESEARCH EXECUTIVE AGENCY (REA)

REA.D – Coordination and Corporate Services

VACANCY NOTICE
INTER-AGENCY MOBILITY PUBLICATION
Contract Agents FG IV
Project Adviser
(ref. REA-INTER/IV/2026/7)
The European Research Executive Agency (REA)

EXTENDED DEADLINE:

**The closing date for the submission of the applications is 21 September 2026
(midday, CET).**



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I. INTRODUCTION

The European Research Executive Agency's (REA) mission is to help build a greener Europe with prosperous, inclusive societies and economies that take full advantage of the digital age. Our main role is managing EU funding for research and innovation in various fields as well as the promotion of EU agricultural products.

Further information on REA may be obtained at [European Research Executive Agency \(europea.eu\)](https://europea.eu).

REA Department A “Marie Skłodowska-Curie Actions & Support to Experts (MSCA)” supports the Commission in achieving the objectives of the Research and Innovation Framework Programmes by managing the Marie Skłodowska-Curie Actions and providing the expert management and evaluation support services.

The MSCA focus on strengthening skills, training and career development of researchers at any stages of their career and in any research area. The programme is part of the Excellent Science pillar of the Horizon Europe and strongly contribute to excellent research, boosting jobs, growth and investment by equipping researchers with new knowledge and skills and to building a structuring effect on the institutions across the European Research Area, and worldwide.

REA Department B “Green Europe” assists the Commission in achieving the objectives of the European Green Deal (EGD), via the Research and Innovation Framework Programme, Horizon Europe, the Research Fund for Coal and Steel (RFCS) as well as the Promotion of Agricultural Products (AGRIP) as part of CAP market measures.

REA Department C “Future Society” works together with the European Commission to achieve the objectives of the Research and Innovation Framework Programme Horizon Europe, by implementing the Research Infrastructures programme of Pillar I, Global Challenges & European Industrial Competitiveness of Pillar II (Cluster 2 and Cluster 3),

and the horizontal programme Widening Participation and Strengthening the European Research Area.

In order to fill up to **10** current and future vacant posts in **REA Departments A “Marie Skłodowska-Curie Actions & Support to Experts (MSCA)”**, **REA Department B “Green Europe”** and **REA Department C “Future Society”**, the European Research Executive Agency (REA) is currently looking for new colleagues as **Project Advisers (Contract Agent FGIV)**. The number of suitable candidates sought is **30**.

To cover its specific needs, REA is looking for candidates with sound experience in one of the scientific areas listed below. Applicants may apply under one of the following two profiles:

Profile 1: Life, Health, Natural and Environmental Sciences and related disciplines

Profile 2: Physical and exact sciences, engineering, economics and related disciplines

Candidates may only apply to one profile, and in case of doubt should select the profile that seems most relevant to their expertise. Candidates will not be able to change their profile of application after having submitted it.

Number of suitable candidates sought per profile:

Profile 1: 15

Profile 2: 15

II. PROFILE AND DUTIES

The successful candidates will work as **Project Adviser**. The level of responsibilities is set in accordance with the **Function Group IV**.

As part of a team and under the supervision of a Head of Sector, the successful candidate will contribute to the following main functions and duties:

- **PROGRAMME / PROCESS / PROJECT MANAGEMENT**
 - Ensure the evaluation and selection of proposals, timely preparation of grant agreements and proper financial and technical implementation
 - Ensure the follow-up of project implementation, the performance of projects; monitor contractual obligations (via quality controls, risk analysis, review of deliverables and reports, periodic/final reviews/checks, analysis of use of resources, audits, reporting, etc.)
 - Ensure the delivery of exploitable results as well as valorisation of project outcomes
- **BUDGET and FINANCE**
 - Monitor project expenditure as reported in cost statements and provide reasonable assurance that claimed costs correspond to the work accomplished in the projects under his/ her responsibility
- **COMMUNICATION and FEEDBACK TO POLICY**
 - Extract and disseminate best practices and present the programme and its projects;

facilitate exchange of experiences and participate in the design, writing, production and editing of documents/reports

- Contribute to the co-ordination of activities with external organisations in order to ensure the success of the projects and the implementation of the programme
- Participate in relevant working groups, committees and inter-service groups at REA and Commission level (e.g. National Contact Points, Programme Committees)
- Participate in Feedback to Policy activities, bringing the results of projects to the attention of policy makers within the Commission

III. ELIGIBILITY CRITERIA

On the closing date of application candidates must cumulatively:

- be currently employed by the Commission or the Executive Agencies as Contract Agents;
- be currently employed in the Function Group of the published post (FGIV) ⁽¹⁾;
- have served for at least three years as Contract Agents 3(a) or 3(b) ⁽²⁾.

This post is also open to CA 3(a) who belong to the function group below the one published and who have passed a general selection procedure under the exercise referred to in Article 13 of Commission Decision C(2017) 6760 final of 16/10/2017 ([General Implementing Provisions \(GIPs\)](#)).

Inter-Agency vacancies are open to candidates that are already employed within the Commission or the Executive Agencies that have adopted Commission Decision C(2017)6760.

Inter-Agency selection procedures organised by REA are not open to members of contract staff already working at REA.

Only complete applications received before the deadline will be eligible.

IV. SELECTION CRITERIA

Eligible candidates will be assessed by the Selection Committee against the following selection criteria per scientific fields

Profile 1: Life, Health, Natural and Environmental Sciences and related disciplines

A. Essential qualifications and experience

- An academic qualification at minimum first-cycle (Bachelor's) level in one of the following scientific areas: Life, Health, Natural and Environmental Sciences and related disciplines
- Two years of professional experience related to one of one of the following scientific areas: Life, Health, Natural and Environmental Sciences and related disciplines
- Thorough knowledge of English ([C1 level](#))³

⁽¹⁾ Staff must also have successfully passed an EPSO CAST selection for that same Function Group.

⁽²⁾ The minimum duration must have been obtained either as Contract Agent 3(a) or 3(b). Cumulative duration as Contract Agent 3(a) and 3(b) will not be considered.

⁽³⁾ Please note that the minimum levels required above must apply to each linguistic ability. These abilities reflect those of the Common European Framework of Reference for Languages: Europass LP.<https://europa.eu/europass/en/common-european-framework-reference-language-skills>.

B. Advantageous qualifications and experience

- Professional experience of minimum one year in one or more duties and functions listed under section II “profile and duties”
- Work experience in research of at minimum one year in one or more the scientific areas linked to the profile
- Formal educational qualifications (e.g. PhD, Master of Research, etc,) acquired in one or more the scientific areas linked to the profile
- Knowledge and proven experience with EU funding schemes, for example Horizon Europe
- Experience in policy feedback or policy development in a national or European context

A combination of multiple types of relevant experience is considered advantageous.

C. Job-related competencies

- Excellent communication skills
- Pragmatic and open minded
- Working with others in a multicultural environment towards common goals
- Prioritising and organising
- Problem-solving and analytical skills
- Attention to detail
- Teamwork skills
- Ability to work under pressure

Profile 2: Physical and exact sciences, engineering, economics and related disciplines

A. Essential qualifications and experience

- An academic qualification at minimum first-cycle (Bachelor’s) level in one of the following scientific areas: Physical and exact sciences, engineering, economics and related disciplines
- Two years of professional experience related to one of the following scientific areas: Physical and exact sciences, engineering, economics and related disciplines
- Thorough knowledge of English (C1 level)⁴.

B. Advantageous qualifications and experience

- Professional experience of minimum one year in one or more duties and functions listed under section II “profile and duties”
- Work experience in research of at minimum one year in one or more the scientific areas linked to the profile
- Formal educational qualifications (e.g. PhD, Master of Research, etc,) acquired in one or more the scientific areas linked to the profile
- Knowledge and proven experience with EU funding schemes, for example Horizon Europe
- Experience in policy feedback or policy development in a national or European context

A combination of multiple types of relevant experience is considered advantageous.

(⁴) Please note that the minimum levels required above must apply to each linguistic ability. These abilities reflect those of the Common European Framework of Reference for Languages: [Europass LP](#).

C. Job-related competencies

- Excellent communication skills
- Pragmatic and open minded
- Working with others in a multicultural environment towards common goals
- Prioritising and organising
- Problem-solving and analytical skills
- Attention to detail
- Teamwork skills
- Ability to work under pressure

V. APPLICATION PROCEDURE

For applications to be valid, candidates must submit all the following documents before the closing date for applications:

- The application form filled in: <https://ec.europa.eu/eusurvey/runner/REA-INTER-IV-2026-7>;
- A detailed curriculum vitae, in EU CV format ⁽⁵⁾, clearly indicating the type of work experience which is related to sections II and IV of the vacancy notice.

Candidates must apply for one scientific area only.

Candidates who do not submit their CV, application form and motivation letter by the closing date for applications, will be excluded from the selection procedure.

We kindly request that candidates submit their applications in English ⁽⁶⁾.

If you have a query, you may contact the functional mailbox REA-TALENT-SELECTION@ec.europa.eu quoting the reference of the vacancy notice: REA-INTER/IV/2026/7.

The status of the selection procedure can be found on the [REA Website](#) and the [REA Intranet](#).

The closing date for the submission of the applications is 7 September 2026 (midday, CET).

Candidates may be disqualified at any stage of the selection procedure if it is established that they:

- Apply for more than one scientific field or do not indicate the scientific field of their choice;
- Failed to provide a valid application file within the deadline;
- Do not meet all the eligibility criteria;
- Made false declarations or declarations unsupported by the appropriate documents;
- Have cheated during the interview;
- Attempted to contact a member of the Selection Committee in an unauthorised manner;
- Failed to inform the [REA HR](#) of a possible conflict of interest with a Selection Committee member.

⁽⁵⁾ EU CV format is the preferred format available on: [Create your Europass CV|Europass](#)

⁽⁶⁾ See section VI

VI. SELECTION PROCEDURE

Eligible applications may be screened by the Selection Committee against the selection criteria and the profile and duties (sections II and IV) mentioned in the vacancy notice. Candidates who, based on the information provided in their application, best match the job requirements, will be pre-selected by the Selection Committee to take part in the interview.

According to the [provisions implementing Article 79\(2\) of the Conditions of Employment of Other Servants of the European Union, governing the conditions of employment of contract staff employed by the Commission under the terms of Article 3a and 3b](#) which have been [adopted by analogy](#) by REA, 3(b) candidates can be considered if the selection for CA 3(a) is unsuccessful.

A maximum of **90** candidates (45 per profile) will be pre-selected to take part in the interviews.

During the interview, the candidates will be assessed based on the job requirements as described in the selection criteria, profile and duties and job-related competencies (sections II and IV).

In view of the nature of the duties and the particular field of this selection procedure, the language that will be used for the interview will be English as vehicular language for the performance of the duties of Project Adviser in REA. In addition, English is generally considered the lingua franca of the scientific community which is the REA's primary stakeholder. All formal and informal communication, such as writing reports, answering information requests and holding discussions is in English.

At the end of the selection process, the Selection Committee will propose a list of **30 suitable candidates** who obtained the highest scores to the Authority Empowered to Conclude Contracts of REA (AHCC).

This list of suitable candidates will be available for one year, after which it will be closed. The recruitment unit as well as other REA units may consider those candidates for a potential future recruitment if they seek a similar profile. Candidates may opt out at any time.

REA draws the candidate's attention to the fact that having been positively assessed and retained in the selection procedure does not provide any assurance of recruitment by the agency.

VII. EQUAL OPPORTUNITIES

The Executive Agencies apply a policy of equal opportunities and accept applications without distinction on the grounds of sex, race, colour, ethnic or social origin, genetic features, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation.

Furthermore, the Executive Agencies offer an inclusive working environment founded on diversity and equal opportunities in which everyone feels valued and can live up to their full potential. The implementation of these principles is fostered through internal integration actions that value colleagues' diverse backgrounds.

The selection process reflects the above values. The Executive Agencies encourage applications from highly qualified candidates and aim to assign future colleagues with responsibilities based on their skills, competences, professional experience and attitudes in accordance with the principles of non-discrimination, equal treatment and absence of conflict of interest.

VIII. CONDITIONS OF EMPLOYMENT

The successful candidates will be recruited according to paragraphs 4 and 5 of [Article 14 of the provisions implementing Article 79\(2\) of the Conditions of Employment of Other Servants of the European Union, governing the conditions of employment of contract staff employed by the Commission under the terms of Article 3\(a\) and 3\(b\)](#) which have been [adopted by analogy](#) by REA.

The successful candidate(s) shall take up duty in the recruiting Agency in principle three months after the job offer, unless it is otherwise agreed between the two Institutions and the staff member concerned.

IX. REQUEST FOR REVIEW

Where a candidate is excluded from the next stage of the selection procedure, they can request a review of the decision taken by the Selection Committee if they consider that there has been a material error or a breach of the rules of the selection. This request for review must be submitted within 10 calendar days of the date on which the contested decision was communicated.

In the request, the candidate must provide the information necessary to identify the nature of the alleged error and the reasons why s/he believes that a review is necessary. Requests received after the deadline, or which are not clear enough to identify the alleged error will not be taken into account.

Requests for review must be sent to REA-TALENT-SELECTION@ec.europa.eu

X. APPEAL PROCEDURES

Complaint on the basis of Article 90(2) of the Staff Regulations of Officials of the European Union (SR)

Candidates may submit a complaint on the basis of Article 90(2) of the Staff Regulations of Officials of the European Union, which is to be sent as a single copy using one of the following methods:

By email to: REA-TALENT-SELECTION@ec.europa.eu

Or by post to:

REA Director

Reference of the selection procedure: **REA-INTER/IV/2026/7** – Project Adviser

SB34 – 08/P198

Boulevard Simon Bolivar, 34

1049 Brussels, Belgium

The time limit set out for this type of procedure is 3 months starting from the date of notification of the act adversely affecting the complainant.

Judicial Appeal

Candidates may submit a judicial appeal on the basis of Article 270 of the Treaty on the Functioning of the European Union and Article 91 of the Staff Regulations. For details on how to submit a judicial appeal and how to determine the deadlines, candidates may consult the website of the [General Court](#).

Complaint to the European Ombudsman

Candidates, like any citizen of the Union, may lodge a complaint to the European Ombudsman.

Before submitting a complaint to the Ombudsman, candidates must first make the appropriate administrative approaches to the institutions and bodies concerned (see above).

Making a complaint to the Ombudsman does not extend the deadlines for lodging administrative complaints or judicial appeal. For arrangements for complaints to the Ombudsman, candidates may consult the website of the [European Ombudsman](#).

XI. DATA PROTECTION

The purpose of processing of the data submitted by candidates is to manage the applications in view of a possible selection and recruitment at REA. The personal information requested from candidates will be processed in line with Regulation (EC) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. In this regard, candidates should refer to the Data Protection Notices of REA which are available on the [public central register of records](#) and explain how REA processes personal data in relation to selections and recruitment.